

ORCHARD LAKE ST. MARY'S PREPARATORY



PHASE 4 BACK TO CAMPUS PLAN

St. Mary's Preparatory is committed to reopening school to all students this fall. We feel that in person learning is critical to the social and emotional health of our students. Our school community, both faculty and students, is a cohesive family that thrives best when together on campus. We are thoroughly prepared and will exemplify to our students the need to follow good safety protocols and hygiene practices consistently. Working as an entire campus, we will ensure a safe learning environment.

FALL 2020 SCHEDULE

- ✓ **August 19th and 20th** will serve as orientation days for the student body;- see attached **Welcome Back, Eagles!** plan
- ✓ **August 21st** will be a half day of classes for FRESHMEN ONLY.
- ✓ **August 24th** full day classes begin for all grades.

- ✓ **Students will be on campus** in class Monday-Thursday from 7:30am-2:35pm
- ✓ **Students will participate in remote learning** on Fridays

- ✓ 8 class periods will take place each day
- ✓ classes will be 45 minutes
- ✓ Students will have 7 academic classes and one seminar class each day
- ✓ 5 minute passing time in between classes

LUNCH & DINING HALLS

- ✓ Meals will be provided in "grab and go" options offering contactless food service.
- ✓ Students will no longer be able to serve themselves from buffets.
- ✓ The dining tables and chairs will be arranged to allow proper social distancing.
- ✓ A link to our monthly lunch menu will be provided online. All lunches must be pre-ordered.

MASS

- ✓ Students will attend Mass once a week during their Seminar hour (Mass schedule will be provided to students during orientation).
- ✓ The Archdiocese of Detroit Mass guidelines will be followed.
- ✓ No outside visitors allowed at Mass; students and faculty ONLY.

HEALTH SCREENING

- ✓ Parents and students will be required to self-screen and self-report any and all health issues from all family members at home, possible exposures, etc.
- ✓ In the event of a positive test of a student or family member, the student will be quarantined and will participate in online learning for 14 days.

PPE

- ✓ Face masks will be mandated. Students will be provided with one face mask, but may wear any solid colored one of their choosing on a daily basis.
- ✓ St. Mary's is stocked with sanitation and personal hygiene materials and solutions.
- ✓ Social distancing will be enforced in all cases where possible as set-forth by State of Michigan and AOD Guidelines.
- ✓ Visible reminders/Signage has been installed throughout all campus areas.

HYGIENE

- ✓ St. Mary's has purchased and installed more than 3 dozen sanitation stands throughout campus.
- ✓ Time will be allotted within each school day for repeated and required hand-washing and sanitation opportunities.
- ✓ Student desks will be sanitized after each class throughout the day.
- ✓ OLSM will use EPA approved solutions that kill viruses on contact on all surfaces.
- ✓ OLSM has purchased and will utilize an EPA approved electro-static spray machine/fogger each school day.
- ✓ Fridays, Saturdays and Sundays will be set aside for deep-cleaning of all areas by maintenance staff.

SCHOOL NURSE & INFIRMARY

- ✓ Our full-time school nurse (Loretta Orzech, RN) is prepared in all health-agency protocols & will coordinate staff training alongside our administration.
- ✓ Students who become symptomatic while at school will be isolated in our extended and updated infirmary until they are able to be sent home.
- ✓ Oakland County Health Services will lead us in maintaining safety standards for our entire campus community.



VISITORS ON CAMPUS

- ✓ No outside visitors (including parents) will be allowed in any school building during the school day unless there are extenuating circumstances.
- ✓ Visitors will be screened for symptoms, must wear a face mask, and sanitize hands prior to entry.
- ✓ Records of all campus visitors will be kept.

CAMPUS BOOKSTORE

- ✓ Face Coverings required and distancing at all times.
- ✓ Students will be assigned staggered times throughout the day to visit our Campus Bookstore.

DORMITORIES

- ✓ Parents of boarding school students will be emailed very detailed information regarding all dormitory policies and procedures.

BUSSES

- ✓ facial coverings will be required on busses at all times.
- ✓ Students must sanitize their hands upon entering the bus. Sanitizer will be available upon entering on the bus.
- ✓ Busses will be thoroughly cleaned and sanitized between each use.

ATHLETICS

- ✓ St. Mary's Prep will follow the Michigan High School Athletic Association (MHSAA) and Catholic High School League (CHSL) guidelines.
- ✓ Daily temperature checks.
- ✓ All coaches and players must wear a mask.
- ✓ Practices must have a 6 ft social distance.
- ✓ All athletes must bring their own:
 - hand sanitizer
 - disinfecting wipes
 - water bottle with their name on it

ADMISSIONS

- ✓ **Under phase 4**, traditional shadow days and parent tours will not be permitted during the school day. The traditional October Open House will not take place
- ✓ The High School Placement Test will not be offered nor required for acceptance.
- ✓ High School Nights at Catholic Middle Schools will not take place.
- ✓ 8th grade families can sign up for an 'Official Visit' to be held on Fridays and weekends.
- ✓ Admissions & Administration will host multiple virtual information sessions for parents and prospective students.
- ✓ Virtual tours and Q& A with admissions will be offered daily.



TESTING PROTOCOLS FOR STUDENTS AND STAFF AND RESPONDING TO POSITIVE CASES

- ✓ Cooperate with the local public health department regarding implementing protocols for screening students and staff.
- ✓ Symptomatic students and staff will be kept home until they have tested negative for COVID-19 or have been released from isolation according to CDC guidelines.
- ✓ Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home.

RESPONDING TO POSITIVE TESTS AMONG STAFF AND STUDENTS

- ✓ Cooperate with the local public health department if a confirmed case of COVID-19 is identified, and in particular, collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school. The Local Health Department will initiate contact tracing, following regular public health practice.
- ✓ Notify local health officials, staff, and students immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.

Note: This is in compliance with the **Archdiocese of Detroit (AOD) Phase 4 &5 COVID-19 Preparedness Plan for AOD Schools.**



BACK TO CAMPUS ORIENTATION AUGUST 19TH & 20TH

Prior to attending classes, each St. Mary's Prep student and faculty member will have participated in an orientation and physical walkthrough of the ***St. Mary's Prep Phase 4 Back to Campus Plan.***

Details on Orientation are included in the ***Welcome Back, Eaglets*** first two weeks calendar.

ADDITIONAL RESOURCES FOR FAMILIES

**Michigan's Return to School Roadmap
(adopted June 30, 2020)**

https://www.michigan.gov/documents/whitmer/MI_Safe_Schools_Roadmap_FINAL_695392_7.pdf

**The Archdiocese of Detroit Phase 4 Preparedness Plan for Catholic Schools
(adopted July 17, 2020)**

<https://www.detroitcatholicschools.org/news/covid19-preparedness-plan>

**CDC Preparing for a Safe Return to School
(adopted August 1, 2020)**

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/prepare-safe-return.html>

Oakland County Health Department Covid-19 Information

<https://www.oakgov.com/covid/Pages/default.aspx>

8/12/ 2020